

Two-step sign-in for staff

Owner	Priya Venkataram
Proposed by	Priya Venkataram (administrator), 15 Sep 2026, 10:02 UTC
Approved by	Tomas Achebe (reviewer), 15 Sep 2026, 10:27 UTC
Automatic check	Passed: the rule checks and the AI review found no issue

Every staff account must use two-step sign-in through the company identity provider. Production access also needs a hardware key. Sign-in without it is blocked, not warned. Scope: all staff accounts and all production systems. Cadence: enforced continuously, checked monthly. Evidence: the identity provider settings export and the monthly exception list.

Requirements met

NIST CSF: PR.AA-03
SOC 2: CC6.1

Risks treated

[BM-RSK-01](#) A staff account is taken over

Evidence

[BM-EV-002](#) Two-step sign-in settings export: the identity provider shows two-step sign-in e

Control tests

[BM-TST-04](#) Control test of BM-CTL-04 Two-step sign-in for staff (pass)

Log entry 73 of Verification/events.jsonl
Entry hash (SHA-256) c976b78e0952951a1c5d55ee96f201eb2dd89483266c3962f0fbb64ebbcfbc36